



ASSOCIATION OF ADMINISTRATORS IN ACADEMIC RADIOLOGY (AAARAD) AWARDS AND RECOGNITION PROGRAM

PURPOSE OF PROGRAM

To establish a formal recognition award program for eligible AAARAD members that will highlight their contributions to the field of academic radiology practice management that will focus on best practices within the field of academic administration, and will provide opportunities for individual member professional development.

IMPLEMENTATION DATE

June 1, 2012 and annually thereafter. Awards presented at the AAARAD Annual Fall Meeting after a Call for Nominations is sent out by the Selection Committee by May 1 each year.

ELIGIBILITY REQUIREMENTS

- Be a member in good standing with AAARAD.
- Hold a chief radiology leadership position with broad responsibility for radiology business management in an academic medical center.
- Be nominated in accordance with the Nomination Process.
- Meet at least one of the areas listed in the Selection Criteria.
- No previous AAARAD award in the same category under which an individual is currently being nominated.

AWARD AND RECOGNITION CATEGORIES

Category 1: *Outstanding service to AAARAD or SCARD.*

Category 2: *Excellence in leadership* in the field of radiology administration.

Category 3: *Advancement of the radiology profession* through excellence in published papers, presentations or liaison work with other professional radiology groups.

Category 4: *Lifetime achievement award* is the highest recognition to an individual who has displayed a lifetime of achievement and made outstanding, nationally recognized contributions to academic radiology administration, delivery and/or education over their career.

Category 5: *Outstanding community service award* recognizes a member of AAARAD who has demonstrated outstanding community service beyond the scope of his or her job or area of professional training.

There would be up to four awardees a year (one in each of the Categories 1, 2, 3, 4 and 5). The lifetime achievement award would be granted only in special circumstances.

SELECTION CRITERIA

Outstanding Service: Demonstrated excellence in quality service or leadership to AAARAD or SCARD by promoting the organization by providing dedicated organizational leadership.

Excellence in Leadership: Outstanding leadership and strategic thinking to achieve exceptional team performance in the field of radiology practice management.

Advancement of the Radiology Profession: Recognizes individuals who have developed innovative solutions to advance radiology administration through published papers or by outstanding presentations for effective, efficient, and collaborative management.

Lifetime Achievement: A minimum of 20 years of service in academic radiology administration, with significant contributions to the field, AAARAD, or SCARD.

Outstanding Community Service: The nominated individual should demonstrate contributions to a non-profit or charitable organization that has resulted in long-term benefit to recipients or the community at large. He or she should demonstrate significant effort, at a minimum of 50 hours per year and accomplishment in the chosen area of service, without reliance on significant work time or resources. The individual should be a role model who inspires others to participate.

SELECTION COMMITTEE

AAARAD Past Presidents would serve as Selection Committee members on a voluntary basis, with the most recent past president serving as Committee Chair. Committee membership must include at least five past-presidents. The most veteran past presidents would rotate off the committee if it exceeds eight members.

NOMINATIONS AND SELECTION PROCESS

Call for Nominations: For the first year of the program, the AAARAD Board of Directors will put out a call for nominations on or around April 1, with a **deadline for submission on or before September 1**. Nominations can be made by other AAARAD members, Department Chairs / SCARD members or AAARAD Board members.

- The AAARAD Selection Committee will review all nominations, papers and other selection criteria and select the top three (3) candidates in each category.
- The finalists in each category will be discussed by the Selection Committee, and a winner/winners selected, conducting a vote of the committee members if necessary.
- The individual(s) with the most votes in each category will be selected as the winner.

AWARD PROCESS

Awardees will receive:

1. An engraved recognition plaque.
2. \$500 cash award. Registration to the next AAARAD / SCARD meeting will be awarded for those recipients who are unable to accept a cash prize.

HOW TO NOMINATE

Complete the AAARAD Nomination Form on the AAARAD website on the Awards & Recognition tab.